

Jammu & Kashmir Entrepreneurship Development Institute (J&K EDI)  
(An organisation of Government of Jammu & Kashmir)  
Sempora, Pampore (Kashmir)/ Bari Brahmna, Jammu

**Subject: Acceptance of Resignation.**

**Order No.: JKEDI/HR- 206 of 2024**

**Dated: 21.10.2024**

Whereas, Shri Syeed Firdoos was appointed on deputation in JKEDI for a period of One Year as Assistant Faculty vide order no JKEDI/148 of 2010, dated 16.08.2010.

Whereas, the said official was working as Conference Coordinator at SKICC, Cheshmashahi and was relieved from the said office vide no: 56.SKICC of 2010 dated 30.09.2010 & subsequently joined JKEDI on deputation as Assistant Faculty on 01.10.2010.

Whereas, vide order no: JKEDI/Adm-104 of 2013 dated 18.06.2013 Syeed Firdoos was absorbed in JKEDI as Assistant Faculty against the vacant post after receiving NOC from SKICC, Cheshmashahi vide no. SKICC/Adm/13/320-23 dated 25.04.2013.

Whereas, JKEDI vide advertisement no: JKEDI/P&R/Advt/2013/13 dated 23.03.13 advertised the post of Communication Officer & Syeed Firdoos vide order no: JKEDI/Adm-121 of 2013 dated 24.06.2013 was appointed as Communication Officer against the said position & Vide order no JKEDI/HR-626 of 2017 dated 20.11.2017, the said official was re-designated as Project Manager under JKEDI Vision, Mission, Strategy & Action Plan 2030.

Whereas, the said official has availed 3 years & 7 months Leave without pay vide order no's (i) JKEDI/HR-124 of 2014 dated 19.06.2014, (ii) JKEDI/HR-120 of 2015 dated 30.06.2015, (iii) JKEDI/HR-129 of 2016 dated 07.05.2016, (iv) JKEDI/HR-272 of 2017 dated 05.06.2017 &(v) JKEDI/HR-666 of 2017 dated 12.12.2017.

Whereas, the said official via email dated 03.02.2022 applied for earned/half pay/leave without pay w.e.f 15.02.2022, in order to pursue his Ph.D programme Shri Syeed Firdoos was granted NOC by this office vide no: JKEDI/HR/MISC/2021/2347-48 dated 18.09.2021 for pursuing Ph.D. The said leave was not sanctioned in his favour with remarks by the then Manager HR "**As per the directions, leave without pay w.e.f 01.03.2022 will be processed only after attendance duly authenticated by the HOD is received from the concerned University.**"

Whereas, after several reminders to the concerned official for joining his duties back, Manager HR forwarded an email dated 19.09.2022 to the institute where the said official was pursuing his Ph.D. In response to this email, a reply from the concerned University was received as "**This is for your information that the candidate Mr. Firdoos has not reported on campus and his enrolment in the Ph.D program has been cancelled due to non-depositing the educational documents and non-reported in the program.**"



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Whereas, Vide communication no. JKEDI/HR/MISC-I/2022/198-201, dated 28.09.2022, the said official was directed to resume his duties at JKEDI Bari Brahmana within 03 days from the issuance of this notice.

Whereas, Shri Syed Firdoos tendered his resignation from the services of the Institute via email dated: 24/12/2022 & the said official was directed vide communication no. JKEDI/HR/Misc/2023/130, dated 06.03.2023 to submit a formal resignation letter with proper signatures, mentioning the reason of leaving the job.

Whereas, the concerned official replied through email and forwarded his resignation application dated 14/04/2023 with a request that his resignation be considered from the date when his leave without pay was not sanctioned viz 01/03/2022.

Whereas, in terms of the J&K EDI Organizational Structure, Strategic Plan, Service & Recruitment Rules-2013 Chapter VIII (f) Resignation ***"If any permanent employee desires to leave the services give one month notice to the Director or the duly authorized Officer. However, an employee under suspension or against whom disciplinary proceedings have been initiated or are pending cannot resign from the services of the Institute."***

Therefore, keeping in view the aforementioned facts & to safeguard the interest of administration in avoiding any unwarranted liability, the resignation of Shri Syeed Firdoos, Project Manager is accepted w.e.f 01.03.2022 in terms of ***"The Jammu & Kashmir Entrepreneurship Development Institute (JKEDI) Service and Recruitment Rules-2013 Chapter- VIII (f)"***.

Any outstanding or liability be communicated to the said official and cleared before proceeding his case for any terminal benefits.

Sd/-

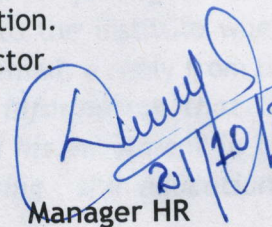
(Rajinder Kumar Sharma) JKAS  
Director JKEDI

No: JKEDI/HR/GO/2024/954-957

Dated: 21.10.2024

Copy to:

1. Accounts Officer JKEDI for information & necessary action.
2. Director's Secretariat for kind information of the Director.
3. IT section for information & necessary action.
4. Concerned Order file.

  
21/10/2024  
Manager HR